

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM JANUARY 10, 2022**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Corey Sweeney  
JoAnna Lamb  
David Gunderson  
John Bowles  
Adam Doherty  
Dale Bates  
Kraig Cutsforth  
Chad Doherty  
Steve Rhea  
Bill Kuhn**

**Absent: Jim Kindle**

**Members of the Public: Dave Sykes.**

**1. GENERAL BUSINESS**

- A. Call to Order. The January 10, 2022 meeting of the City of Heppner City Council was called to order by Corey Sweeney at 7:00 PM.
- B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – None
- D. Correspondence - None
- E. Requests – Animal Permit: Jashua & Tammy Rolfe, one horse at 725 Chase Street.  
  
Motion to approve an Animal Permit for Jashua & Tammy Rolfe to keep one horse at 725 Chase Street by David Gunderson. Seconded by John Bowles. Motion Carried
- F. Presentations – None

**2. COMMUNICATIONS FROM THE PUBLIC – None**

### 3. CONSENT AGENDA

#### A. December 13, 2021 City Council meeting minutes.

Motion to approve the minutes by Adam Doherty. Seconded by JoAnna Lamb.  
Motion Carried

#### B. Approval of Monthly Bills

Motion to approve the monthly bills by Dale Bates. Seconded by John Bowles. Motion Carried

#### C. Financial Statement – for information only

### 4. REPORTS

#### A. Fire Chief Report

3 Secure Landing Zone  
1 Two motor vehicle accident with injuries  
1 Flue fire  
1 Lift assist  
1 Cancelled enroute Fire Alarm  
1 Assist EMS CPR  
1 Alarm system activation  
1 Smoke check controlled burn  
35 Chief calls

Conducting several burns in both the city and district. Still conducting smoke detector installation. Took the 531 to Longview WA for a new tank/pump. There were 174 calls for the year. Six firefighters went to Station 23 in Hermiston for training.

#### B. Morrow County Sheriff's Department

There were 424 hours for the month of December. Agency Assists are up. Civil Service is up a lot. There were only two juvenile complaints. Traffic stops are up a little bit. Calls in general are up.

#### C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Worked on the water mapping multiple days. Fixed touch read lids on Chase and Gale Streets. Scrapped all of the old brass meters.

Sewer Dept. – Cleaned the contact basins once. Did 10 Septic dumps. Cleaned sewer lines on Gale, Shobe, Riverside, and Morgan Streets.

Streets Dept. – Put the plow on the F-350. Had one snow event. Replaced 6 stop signs around town. Installed two weight limit bridge signs on the Gale Street bridge. De-iced the streets twice. Fixed potholes on August Street. Fixed the weight limit sign on Kirk Street. Cleaned the storm drains on Fairview Way, Barratt Blvd, and Riverside Ave. Burned the pile at the city yard.

Parks Dept. – Planted 3 maple trees in the parks. Treated and refinished 3 Hager Park picnic tables.

Shop Dept. – Rotated the tires on the 2014, and 2016 Ram. Fixed the door handle on the 2012 RAM. Finished retrofitting shop lights to LED. Painted the entrance to the Public Works office. Fixed the hydraulic leak on the Vactor truck. Serviced the John Deere 35D Mini.

#### D. City Manager Report

Had meetings with Chamber, WCVEDG, ODOT on HB2017 and SCA projects. Portland State University income study was postponed for survey takers due to weather.

Worked with Anderson Perry on the sewer project and contact for updated Water Master Plan.

Spoke to people about property development zoning in the city. Participated in several zoom meetings.

Attended the grand opening for Thomson Square.

Went to the Chamber of Commerce rewards cards event at the Fairgrounds.

Met with Central Square for the process to convert financials.

Working with Dollar General on their construction project.

Visited with the Auditor for several different reasons.

Reviewed CREZ meeting.

Held a Planning Commission meeting.

Signed IT services contract with Dynamic Computer Consulting, Inc. from Pendleton OR.

Visited with the Attorney about various items.

Met with Gorge Net about fiber for installing internet connections.

Did some general maintenance around city hall.

## 5. BUSINESS

### A. Old Business

1. Sewer Project Update

Still working on getting the income survey completed.

There is an application for a \$20,000 grant from Business Oregon that needs council approval to sign.

Motion to approve the Mayor to sign the application for a \$20,000 Grant from Business Oregon by John Bowles. Seconded by Dale Bates. Motion Carried.

2. Chase Street Lot/Riverside Lot purchase

The Chase street lot has closed and now belongs to the city. Kraig will be contacting Marty to get the cars removed from the lot.

The city Attorney is working on the Riverside lot.

## **B. New Business**

1. Resolution 1024-22, A Resolution Ratifying Appointments to City Committees, Boards, Commissions, and Positions.

David Sykes will be in Position 3 of the Planning Commission.

Brian Kollman resigned from the Fire Advisory Committee and Doug Johnson will take his place.

Motion to approve Resolution 1024-22, A Resolution Ratifying Appointments to City Committees, Boards, Commissions, and Positions with changes by John Bowles. Seconded by David Gunderson. Motion Carried

2. Resolution 1025-22, A Resolution Renewing the Franchise Agreement for Solid Waste Disposal Service Between the City of Heppner and Miller and Sons Disposal Service, LLC.

Motion to approve Resolution 1025-22, A Resolution Renewing the Franchise Agreement for Solid Waste Disposal Service Between the City of Heppner and Miller and Sons Disposal Service, LLC by Dale Bates. Seconded by JoAnna Lamb. Motion Carried.

3. Dickenson Chiropractic lease renewal

Motion to approve a lease renewal for Dickenson Chiropractic by David Gunderson. Seconded by Dale Bates. Motion Carried

4. Howard & Beth Bryant Foundation lease renewal

Motion to approve a lease renewal for The Howard & Beth Bryant Foundation by JoAnna Lamb. Seconded by David Gunderson. Motion Carried

5. Planning Report

John Murray was approved to split a commercial lot and create a new tax lot. The lot on Main Street will be sold.

**6. MINUTES OF COMMISSION MEETINGS** - For information only

**7. REPORT FROM CITY ATTORNEY** – Not much to report. He has been working on the Riverside lot. The owner has been hard to contact. He is certain that they want to sell the lot. He has also been working on the Centurytel Franchise Agreement.

**8. REPORT FROM MAYOR, CITY COUNCILORS** - Adam asked why we have not been having Commission meetings. Are they required? Kraig said that most of it is due to Covid. We will make the effort to have the meetings. Even short Zoom meetings would work. The St. Patrick's meeting will be on January 18<sup>th</sup> at 7:00 PM. The Council set the 2022 Goal setting meeting for January 18<sup>th</sup> at 11:30 AM. Town and Country will be May 19<sup>th</sup>. They will start accepting nominations in March.

**9. ADJOURNMENT** – Meeting adjourned at 7:40 PM