

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM OCTOBER 10, 2022**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Jim Kindle
Dale Bates
David Gunderson
JoAnna Lamb
Corey Sweeney
John Bowles
Adam Doherty
Kraig Cutsforth
Chad Doherty
Eric Chick
Bill Kuhn**

Absent: Steve Rhea

Members of the Public: Barb Orwick, Sharon Inskeep, Dale Boyd, and Dave Sykes

1. GENERAL BUSINESS

- A. Call to Order. Jim Kindle called the October 10, 2022 meeting of the City of Heppner City Council to order at 7:00 PM.
- B. Pledge of Allegiance. Jim Kindle led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – A Liquor License Request for Dollar General will be added to "New Business".
- D. Correspondence - None
- E. Requests - None
- F. Presentations – Anderson Perry did not show up for the meeting.

2. COMMUNICATIONS FROM THE PUBLIC

1. Barb Orwick

The Neighborhood Center gave out 200 food boxes in September. They have three new volunteers. They will be giving out candy to Trick-or-Treaters on Halloween. They have many Halloween costumes. They are getting ready for the annual food drive during the first week of November. They need canned food that has protein like soup, chili and hash. The cans with a pull top lid is best for people that are homeless. They will be preparing for the kids Christmas shopping day. Starting in November they will start signing people up for the giving tree at the grocery store.

2. Dale Boyd

There is a traffic issue on Chase Street. Semi trucks are following their GPS and it is leading up to the Cemetery. There is not enough room for them to turn around. They have damaged a road sign and backed into a resident's fence. RV's go up there thinking it is the way to Willow Creek Road. There is a sign at the bottom of the hill that says "not a through street", but they are going up the hill anyway. A new sign will be ordered in hopes that it may be more visible. There is a road that goes through at the top but it is Corps of Engineers property and not a city street. It is highly unlikely that they will allow any access through there. The process of asking permission can take years.

3. CONSENT AGENDA

A. September 12, 2022 City Council meeting minutes.

Motion to approve the minutes by JoAnna Lamb. Seconded by Dale Bates. Motion Carried

B. Approval of Monthly Bills

Motion to approve the monthly bills by John Bowles. Seconded by Corey Sweeney. Motion Carried

C. Financial Statement – We are doing really well with the budget. The fuel cost line may have to be adjusted due to high fuel costs.

4. REPORTS

A. Fire Chief Report

2 Lift Assists
4 Secure Landing Zone
3 Motor Vehicle Accidents without extraction.

- 1 Mutual Aid for a vegetation fire in Lone
- 1 Mutual Aid for a vegetation fire in Gilliam County
- 1 Smoke Check at the High School
- 1 False Alarm Activation
- 1 Natural Vegetation fire in Heppner
- 1 Motor Vehicle Accident, unable to locate
- 15 Chief Calls

Conducted Burning of Natural Vegetation in town. There were so many on the list that they will not be able to get to them all this year.

Working in ISO Survey Review. Working on Specifications for purchase of a Type 3 Engine. Completed a Grant for OSFM Type 3 Engine. Completing VFA Grant Award Purchase of Loose Equipment. 140 Calls for Service to Date.

B. Morrow County Sheriff's Department

John Bowles read the report. There were 422 hours for September. Traffic stops are up. Sheriff Matlock is retiring on November 1st. The board of Commissioners will appoint someone to finish his term. That person would then have to run in the 2024 election to retain the position.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Finished working on a new meter vault for Well #1. Just have the vault top lid left to build. Replaced water meter boxes at 310 and 330 Church St. Continued mapping the water system. This is pretty much done. Will be just locating the ones that have been missed. Investigated Reservoir 2 booster pumps not coming on. It turned out to be a blown transformer on Columbia Basin Electric Side. Painted fire hydrants on Gale Street. Replaced water meter at 175 E Center Street. Raised water valve on Canyon Drive.

Sewer Dept. – Cleaned contact basins twice. Did 6 septic dumps. Began annual Biosolids hauling. We hauled 9 days and 34 loads in September. Had to replace the trickling filter pump twice in September. We have an electrician and Lexington pump coming next week to try to figure out why we are burning through pumps. The right side effluent pump came dislodged from the pipe. Drained the basin and fixed the pipe. Took total fecal and sludge samples for sludge hauling. Received the influent meter from Hatch. Put the meter back in service.

Streets Dept. – Hauled a dead deer to ODOT yard. Cleaned weeds and brush from the corner of Gale and May Street. Swept Main Street in Lone for Morrow County.

Parks Dept. – Fertilized the hanging baskets multiple days. Removed the Volleyball net from Hager Park because of a broken post. We will be rebuilding the Volleyball area in the spring. Removed some sucker trees at Memorial Park.

Shop Dept. – Changed the oil in the 2018 Ram #1, 2018 Ram #12, and 2012 Ram #2. Replaced the alternator in the 2016 Ram #11. We have set up CDL School for Dave in Pasco. He is set to go on October 17th. The class is 5 weeks and will cost over \$5,000 plus lodging, wages and per diem. There will be a contract agreement that the employee will stay with the city for at least a year or they will have to pay back a portion of the cost. This will help to keep the employees from quitting and going to another employer after obtaining their CDL.

D. City Manager Report

Had meetings with Chamber, WCVEDG, ODOT, and County Planning.
Worked with Anderson Perry on the sewer project and for updated Water Master Plan.
Working with Ferguson Engineering on the Jones Street project.
Worked with Premier Construction on Jones Street Construction.
Spoke to Anderson Perry about an RPF for the Water Telemetry System.
Sent several letters to people out of compliance with code.
Worked with the Fire Department in acquiring a new first response pickup. Worked on and had a City Planning Commission meeting.
Updated Sam's Registration for the year.
Met with a company offering security camera solutions for towns.
Worked on a lot line adjustment for a property.
Worked on a list of items to do for the city current and in the future.
Visited with owner on Gale Street about some trees on city right of way.

Bill Kuhn is still trying to assist a property owner on May Street. He was able to get it released from the state. It now needs to go through the estate process so that the property can be sold. There is lots of interest in that property. Bill is willing to help them fill out the paperwork.

5. PUBLIC HEARINGS -None

6. BUSINESS

A. Old Business

1. Sewer Project Update – After a meeting with Anderson Perry it was recommended that the project be done in two phases. Phase one is to rebuild the Treatment Plant. It is old and continues to have problems. This will ensure that the reclaimed water is acceptable to apply to the land. Phase two will be the storage pond. The RFP for the Sewer Plant should be ready in 6 months with

construction complete in approximately 1.5 years. The City has nine years to get the entire project done.

2. Water System Update – Not much change.
3. Street Project Update – Kraig has asked Morrow County for bids on chip sealing for Riverside and Linden Way. Chase Street has been completed. There are some punch list items left. They have not arrived to complete the striping yet.

B. New Business

1. Dollar General Liquor License

Dollar General has submitted paperwork for a liquor license.

Motion to approve a liquor license to Dollar General by David Gunderson.
Seconded by John Bowles. Motion Carried.

7. MINUTES OF COMMISSION MEETINGS – October 3 Planning Commission report: William Mahon was approved for a variance to build a large garage on his lot at 430 Frank Gilliam Drive. He was requesting a slight variance for the rear setback.

8. REPORT FROM CITY ATTORNEY – No problems, no report.

9. REPORT FROM MAYOR, CITY COUNCILORS - None

10. ADJOURNMENT – Meeting adjourned at 7:55 PM

11. EXECUTIVE SESSION ORS 192.660 (2) (f) TO DISCUSS A PERSONNEL ISSUE