

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM DECEMBER 12, 2022**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Jim Kindle  
Dale Bates  
David Gunderson  
JoAnna Lamb  
Corey Sweeney  
Adam Doherty  
Kraig Cutsforth  
Chad Doherty  
Steve Rhea  
Bill Kuhn**

**Absent: John Bowles**

**Members of the Public: Sharon Inskeep, Justin Hoefft, Nathen Braun**

**1. GENERAL BUSINESS**

A. Call to Order. Jim Kindle called the December 12, 2022 meeting of the City of Heppner City Council to order at 7:00 PM.

B. Pledge of Allegiance. Jim Kindle led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – Corey Sweeney would like to add Goal Setting Meeting under "New Business".

D. Correspondence - None

E. Requests - None

F. Presentations – None

**2. COMMUNICATIONS FROM THE PUBLIC - None**

### 3. CONSENT AGENDA

#### A. November 14, 2022 City Council meeting minutes.

Motion to approve the minutes by Dale Bates. Seconded by Corey Sweeney. Motion Carried

#### B. Approval of Monthly Bills

Motion to approve the monthly bills by Corey Sweeney. Seconded by Dave Gunderson. Motion Carried

#### C. Financial Statement – For information only

### 4. REPORTS

#### A. Fire Chief Report

10 Lift assists  
5 Secure landing zone  
2 Motor vehicle accidents with injuries  
2 Smoke checks  
1 Cancelled enroute EMS call  
2 Non injury motor vehicle accidents  
1 Structure fire at Blake's Ranch  
21 Chief calls

Inventory of all apparatus completed. Working with an ISO survey review. Awaiting Ready to Build contract with options of a Type 3 Engine for RFPD. Completing VFA Grant Award purchase of loose equipment. 188 calls for service to date. Lone, Lexington and Heppner Fire Departments received the new Motorola pagers. They are up 20 calls so far from last year.

#### B. Morrow County Sheriff's Department

Nathen Braun read the report. There were 428.50 hours for November. There was one burglary call. Dog calls were down from October. Thefts went down from 4 to 1. Traffic stops are down. There were 208 incidents and 1 arrest.

#### C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Had one emergency call out for a water leak on Sperry Street. Insulated all water test stations around town. Replaced the water meter at 385 Water

Street, and replaced multiple broken cords on meters in town. Replaced the water meter at Heppner Market Fresh.

Sewer Dept. – Cleaned the contact basins once. Did 6 septic dumps. Helped Anderson Perry with information on Biosolids, Recycled Water, and Waste Management Plans. Had an emergency sewer call out. Plumbed the trickling filter lift pump #1. Attended a Morrow County LEPC (Local Emergency Planning Committee) meeting.

Streets Dept. – Fixed stop signs and put in post sleeves on Jones and Church Street, that was not completed by Premier. Swept Main Street and leaves in the street sweeper. Deiced streets once. Installed plows on the trucks for winter. Put the sander in the Ram 3500 for winter. Raked leaves out of the bubble outs. Put up Christmas decorations and lights downtown. Replaced the weight limit sign to 3 tons on Kirk St Bridge.

Parks Dept. – Picked up leaves in parks on multiple days. Repaired the edger and edged the parks. Set up Christmas lights in the Plaza and Memorial park.

Shop Dept. – David passed his CDL on November 29<sup>th</sup>. Worked on a hydraulic leak on the Vactor truck. Swapped out dump beds on pickups.

#### D. City Manager Report

Had meetings with Chamber, WCVEDG, ODOT and County Planning. Worked with Anderson Perry on the sewer project and for updated Water Master Plan. Visited with ODOT on SCA grant application and HB 2017 project. Working with Ferguson Engineering on the HB 2017 project wrap up. Sent several letters to people out of compliance with code. Attended the December City Planning Commission meeting. Completed a lot adjustment for a property. Worked on a list of items to do for the city current and in the future. Had a Zoom meeting with a group developing Natural Hazards update study. Had a Zoom meeting with Housing Inventory Project group. Reviewed and submitted the final draft of Water Management and Conservation Plan. Visited with the Fire Chief about some different subjects. Looked for a street sweeper for Public Works. Had the fire extinguishers recertified. Recorded property title for Alfalfa property transaction. Took a complaint on the squeaky windmill at the museum. Worked on a replacement heater in the big shop. Sent a letter to CREZ for last year's use of funds.

Worked on getting the rest of the sidewalks on Main and Jones Streets repaired. Silver Creek did the cement work.

Corey Sweeney's council position will need to be filled, as he will be Mayor in January. We will have to start an application process. Kraig asked permission to advertise the position in the paper.

Motion to approve advertising to fill the vacant council position by Corey Sweeney. Seconded by Adam Doherty. Motion Carried.

## **5. PUBLIC HEARINGS -None**

## **6. BUSINESS**

### **A. Old Business**

1. Sewer Project Update – Anderson Perry is working with DEQ. There will be a meeting with Business Oregon in January.
2. Water System Update – This is moving along. There will be more information in about 3 months.
3. Street Project Update – Public Works has been finishing some of the items that Premier did not finish. Just the punch list is left. Premier will do the striping in spring.

### **B. New Business**

1. Resolution 1048-22, A Resolution Canvassing the Results of the November 8, 2022 General Election for the Mayor and City Council Positions and Declaring the Results.

Motion to approve Resolution 1048-22, A Resolution Canvassing the Results of the November 8 2022 General Election for the Mayor and City Council Positions and Declaring the Results by Adam Doherty. Seconded by Joanna Lamb. Motion Carried.

2. December 5, 2022 Planning Report

Jared Hedman was approved to construct a garage on his property at 455 S Chase street with reduced setbacks.

3. Goal Setting Meeting

The Council set a Goal Setting meeting for Thursday January 19<sup>th</sup> at 5:30 PM.

**7. MINUTES OF COMMISSION MEETINGS** – For information only.

**8. REPORT FROM CITY ATTORNEY** – No problems, no report.

**9. REPORT FROM MAYOR, CITY COUNCILORS** - None

**10. ADJOURNMENT** – Meeting adjourned at 7:28 PM