

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM FEBRUARY 14, 2022**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Corey Sweeney
JoAnna Lamb
David Gunderson
Adam Doherty
Dale Bates
Kraig Cutsforth
Chad Doherty
Bill Kuhn**

Absent: Jim Kindle, John Bowles, Steve Rhea

Members of the Public: Dave Sykes, Barb Orwick, John Edmundson.

1. GENERAL BUSINESS

- A. Call to Order. Corey Sweeney called the February 14, 2022 meeting of the City of Heppner City Council to order at 7:00 PM.
- B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – None
- D. Correspondence - None
- E. Requests – John Edmundson, Heppner Walking Tour

John Edmundson wants to get "Volkswalking" reinstated in Heppner. It is a non-competitive walking tour that is usually older or retired people. "He wants council permission to repaint approximately 300 shamrocks that are along the route. Some of the route will be on the new sidewalks. Condon, Arlington & Irrigon also have routes. Adam Doherty asked if there was any consideration for people who need an accessible route. John said that you do not have complete the whole route if you are not able.

Motion to approve the request to paint the shamrocks and use the city streets for the Volkswalking tour by Dale Bates. Seconded by David Gunderson. Motion Carried

F. Presentations – None

2. COMMUNICATIONS FROM THE PUBLIC – Barb Orwick spoke for the Neighborhood Center. For 2021 they handed out 1,314 food boxes. 8 home delivered meals. Emergency gas assistance for 21 families. Housing assistance for 13 families. Utility assistance for 40 families. Clothing assistance for 48 individuals. Prescription assistance for 5 individuals. Household items for 25 families. 24 Christmas “Giving Tree” recipients. 37 families had a Kid’s shopping day. They collected 3,402 lbs of donated food. Volunteers contributed 4,607 hours. Clothing and household donations were valued at \$45,437.00. They received financial assistance from, Private donations, Morrow County, United Way, Oregon Food Bank, Ford Family Foundation, Community Churches, WCVEDG, Network for Good, Wildhorse Foundation and Amazon. They have lots of clothes and they need shoppers.

3. CONSENT AGENDA

A. January 10, 2022 City Council meeting minutes.

Motion to approve the minutes by David Gunderson. Seconded by JoAnna Lamb. Motion Carried

B. Approval of Monthly Bills

Motion to approve the monthly bills by Dale Bates. Seconded by Joanna Lamb. Motion Carried

C. Financial Statement – for information only

4. REPORTS

A. Fire Chief Report

Corey Sweeney read the report.
1 Smoking transformer unable to locate
1 Motor vehicle with injuries
1 Flue fire
6 Lift assist for EMS
4 Cancelled enroute motor vehicle accidents
1 Assist EMS with CPR
1 Smoke check controlled burn
1 Flood monitor call at Arbuckle

1 Citizen assist
48 Chief calls

Hosted Rusty's funeral service. Conducting smoke detector installation. Working on updating the SOP manual.

B. Morrow County Sheriff's Department

Corey Sweeney read the report. There were 391.5 hours for the month of January.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Fixed a water leak at 123 W Linden Way. Removed drifted snow from reservoir 1 road. Fixed a water leak at Thompson Corral meter. Worked on sealing up the well houses. Replaced a broken meter stop at 123 W Linden Way.

Sewer Dept. – Cleaned contact basins once. Did 5 septic dumps. Cleaned sewer lines at the Waste Treatment Plant. Finished the Recycled Water Report and sent it to DEQ. Cleaned drifted snow on the road to the Golf Course pump house. Began training David on Sewer Chores.

Streets Dept. – Removed all street Christmas decorations from downtown. Removed trees downtown and replaced them with 6 Crimson Maples. Fixed a street sign at the corner of Alfalfa and Hager. Hauled a dead deer to the ODOT yard. Plowed and sanded roads multiple days.

Parks Dept. – Removed all Christmas lights from Heritage Plaza. Treated and refinished 2 City Park picnic tables.

Shop Dept. – Hired David Ginn for Utility worker position. Attended Goal Setting meeting. Arranged for facilities to have ground sterilant applied.

The lot that the city purchased at Chase & May still has some vehicles etc. that need removed by the seller. Kraig has been working on that. Chad had the lot sprayed for weeds and will get it mowed before ST. Pats. A trailer filled with household items showed up the other day and Kraig is working on getting that removed.

D. City Manager Report

Had meetings with Chamber, WCVEDG, ODOT on HB2017 and SCA projects. Portland State University for income study is proceeding for survey takers. Worked with Anderson Perry on sewer project and for updated Water Master Plan. Spoke to people about property development zoning in the city. Participated in several Zoom meetings.

Central Square process to convert financials is moving forward.
Working with Dollar General on their construction project cleanup.
Visited with the Auditor for several different reasons. Audit is complete.
Reviewed CREZ meeting. Heppner received \$200,000.00
Upgraded IT services with Dynamic Computer Consulting INC, Pendleton OR.
Visited with the Attorney about various items.
Did some general maintenance around city hall.
Completed several personnel actions, we are fully staffed.
Worked on grant application for SRTS (ODOT)
Sent reimbursement request to ODOT for HB2017.
Held Council Goal Setting meeting.
Prepared request for water funds for Greg Smith.
Updated and certified with the Ethics Commission for annual compliance.

Dollar General broke a streetlight that they moved during construction. They are buying a new one but it will take about 3 months to get here.

5. BUSINESS

A. Old Business

1. Sewer Project Update

Still working on getting the income survey completed. Spoke to Anderson & Perry and they will go to Business Oregon as soon as the survey is complete.

2. Chase Street Lot/Riverside Lot purchase

The Riverside lot is on hold. Waiting for the seller to respond.

B. New Business

1. Resolution 1026-22, A Resolution Approving the Adoption of a Supplemental Budget of the 2021-2022 Budget.

Motion to approve Resolution 1026-22, A Resolution Approving the Adoption of a Supplemental Budget of the 2021-2022 Budget by Adam Doherty. Seconded by David Gunderson. Motion Carried

2. Resolution 1027-22, A Resolution Adopting Corrective Action for Fiscal Year 2020-2021 Audit Findings.

Motion to approve Resolution 1027-22, A Resolution Adopting Corrective Action for Fiscal Year 220-2021 Audit Findings by Dale Bates. Seconded by JoAnna Lamb. Motion Carried.

3. Ratify Barnett & Moro Letter of Engagement

Motion to approve the Letter of Engagement from Barnett & Moro by David Gunderson. Seconded by Adam Doherty. Motion Carried

4. Resolution 1028-22, A Resolution Adopting the City Council Goals for 2022.

Motion to approve Resolution 1028-22, A Resolution Adopting the City Council Goals for 2022 by Adam Doherty. Seconded by Dale Bates.

5. Liquivision Technology Diving Services

Liquivision inspects, cleans and grades the reservoirs every three years. They have been doing it since 2000. The cost has gone up to over \$5,000.00, which now requires council approval.

Motion to approve using Liquivision to inspect the reservoirs by Dale Bates. Seconded by David Gunderson. Motion Carried

6. Resolution 1029-22, A Resolution Increasing the Solid Waste Collection Rate Schedule Between the City of Heppner, and Miller and Sons Disposal Service LLC.

Motion to approve Resolution 1029-22, A Resolution Increasing the Solid Waste Collection Rate Schedule Between the City of Heppner and Miller and Sons Disposal Service LLC by Joanna Lamb. Seconded by Dale Bates. Motion Carried.

6. MINUTES OF COMMISSION MEETINGS - For information only

7. REPORT FROM CITY ATTORNEY – He has various consults with the City Manager.

8. REPORT FROM MAYOR, CITY COUNCILORS - Joanna Lamb reported that the St. Patrick's Day Celebration is all put together and is going to happen.

9. ADJOURNMENT – Meeting adjourned at 7:43 PM