

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM June 13, 2022**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Corey Sweeney
Dale Bates
David Gunderson
Adam Doherty
JoAnna Lamb
Kraig Cutsforth
Steve Rhea
Chad Doherty
Bill Kuhn**

Absent: Jim Kindle, John Bowles

Members of the Public: Dave Sykes, Doug & Kelly Holland, Eric & Rosa Cayce, Betty & Don Carter, Mike Hann, Barb Orwick

1. GENERAL BUSINESS

A. Call to Order. Corey Sweeney called the June 13, 2022 meeting of the City of Heppner City Council to order at 7:00 PM.

B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – None

D. Correspondence - None

E. Requests

1. Concerned Citizens of Chase Street

A group of citizens that live on Chase Street have concerns about the street project.

Doug & Kelly Holland: The curb that was put in front of their house was just filled with gravel, there is no sidewalk. It is now filled with weeds. The meter box wasn't done very professional. They want the stamped concrete sidewalk like what was

done on the other side of the street. They don't care for how the project was done. They never could figure out what the contractors were going to do. Every time they asked a question they got a different answer. It didn't seem very planned out and they were never asked what they want. The vibration from the roller caused cracks in their retaining wall and fireplace. The contractors put in a berm that blocked access to the back of their lot. They refused to remove the berm until she called City Hall and had Kraig go look at it.

Eric & Rosa Cayce: They have two lots. They did a fairly good job of grading the driveway. On the side of their spare lot, there is now up to a 20" drop. They asked them not to grade that due to erosion. They would like a retaining wall to stop the erosion. Can they hire someone to finish the work and bill the city? There is a nice sidewalk on one side and there is a curb that is just filled with gravel on the other. Before it was a usable parking area. It is also much narrower and causes traffic issues when cars are parked on the street. It did help to slow down traffic though. Their properties were altered without them knowing what the plan was. He appreciates the effort but was never informed of what was going on except for the notification to move their cars when the street was closed. He feels the job hasn't been completed. It is a travesty to spend the money on this and not have it look nice. He is pleased with the attempt but the communication is lacking. The street looks bad. It doesn't take a Civil Engineer to see that it isn't right and they need to be held accountable for it.

Don & Betty Carter: There is no sidewalk in front of their house, just the area that's filled with gravel, and always need to be weeded. Due to the construction, they had to raise the front gate as it would not open. The slope is towards their yard so they are getting runoff water in their yard when it rains. They were left in the dark about the project and never knew what was going on. The City never contacted them about the work that was to be done. When is this going to get finished? The City should make them fulfill their job. The residents want answers. Please let us know what is going on.

Corey Sweeney: If the job wasn't done right the City can make them come back and make it right. If they do not make it right they can be fined until they finish the job. Another option would be to withhold future payments until they complete the job. The contractors are due to come back around July 1st to start the other projects and finish the punch list on the ones they started last year. This is the first step and now we can try to get some answers. The Council will talk about this with Chad and Kraig and try to get it figured out. He assured them that Kraig would contact them with any information. If they aren't getting answers they are welcome to come back to Council meetings.

Mike Hann: They never asked or informed him of anything. They dug a terrace out right up to the fence line. He needs a retaining wall put in to keep the yard from eroding. This was substandard work. The asphalt is dipping and sagging in one spot. He would like to know the time frame of when they are going to finish the job.

Chad Doherty: This is a spot where they incorrectly installed a water valve cover. It needs to be lifted. This is on the list of things that have been noted.

Bill Looney: They left a slope in front of the house that got very icy last winter. He is concerned that his mom will fall and get hurt. They said they would come back and finish but they didn't come back. The attempt was good but they didn't come back and do what they said they were going to do.

Adam Doherty: They will be back in town starting on July 1st. They will be working on Jones Street first but at least they will be in town and they will have to plan those fixes while they are here. The goal is to get it done before winter. The planning for this project started a few years ago. There were meetings and it was in the newspaper. The plans were on display in City Hall.

2. Animal Permit: Kolleen Chapa for 4 to 6 chickens.

Kolleen Chapa is requesting an Animal Permit to keep 4 to 6 chickens at 455 Water Street.

Motion to approve and Animal Permit for Kolleen Chapa to keep 4 to 6 chickens by JoAnna Lamb. Seconded by David Gunderson. Motion Carried

F. Presentations – None

2. **COMMUNICATIONS FROM THE PUBLIC** – Barb Orwick reported for the Neighborhood Center. In May they gave out 185 food boxes that served 373 people. They did 36 food box deliveries to 9 residents that are not able to make it to the store. Last Monday's rainstorm flooded the book room and Lisa's office. They have been closed but are working hard to get back open. They need donations for paper and plastic bags and toiletries. The number of food boxes they gave out in previous years was about 60 a month. They are very busy. Donate but please come and shop.

3. **CONSENT AGENDA**

- A. May 9, 2022 City Council meeting minutes.

JoAnna asked how it was going with the goats that were approved on Fairview last month. There have been no official complaints about them yet.

Motion to approve the minutes by Dale Bates. Seconded by Adam Doherty. Motion Carried

- B. Approval of Monthly Bills

Motion to approve the monthly bills by Dale Bates. Seconded by JoAnna Lamb. Motion Carried

- C. Financial Statement – for information only

4. REPORTS

A. Fire Chief Report

Steve Rhea read the report.

May was a fairly slow month.

2 Lift assists
5 Secure landing zone
1 Central Station alarm
1 Structure fire
23 Chief calls

Conducted burning of natural vegetation between rainstorms. Conducted 13 smoke detector installations. Finished updating the SOP manual. Updating our Pre-Fire Plans with commercial buildings in the city.

B. Morrow County Sheriff's Department

Corey Sweeney read the report. There were 361.75 hours for June. There were no questions.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Replaced a leaking line on Altitude Valve at Reservoir #2. Ordered parts for the new meter at Well 1. Installation should be during the week of June 20th. Removed a tree that fell on Well 1 fence. Installed/replaced a broken backflow at the ODOT shed.

Sewer Dept. – Cleaned the contact basins twice. Did 13 septic dumps. Installed a PH and temperature-monitoring probe at the Gold Course discharge. Trained Dave on changing the Chlorine and Sulfur Dioxide gas bottles.

Streets Dept. – The City crew successfully had the community dump at the City Yard. We were able to clean up the City Yard at the same time. Sprayed weeds around town, including the guardrail on Barratt Blvd. and Gilmore St. Replaced two sections of lifted sidewalk in front of Heppner Market Fresh. Cleaned the Catch Basins on Riverside and May St. Put up the High School Senior Banners.

Parks Dept. – Put up most of the Main St. hanging baskets. The rest will be put up when the High School banners come down. Finished the irrigation project at Hager Park. Lifted and/or fixed six sprinklers at City Park. Fertilized Memorial Park.

Shop Dept. – Changed the oil on the 2018 RAM 1500 #1. Took the Vactor to Portland to have work done on the Pony motor. Hauled 3 loads of scrap metal to Hermiston. Trained Annabelle on the backhoe and mini excavator.

The first Monday after the Community Cleanup started was bad. Once the dumpster had gotten full, people threw garbage all over. The crew loaded and hauled three dump truck loads to Finley Butte. There were also tires dumped there that the city was not accepting. We may need to come up with a new plan for next year.

D. City Manager Report

Had meetings with Chamber, WCVEDG, County Commissioner. Worked with trying to set up a meeting with sewer property owner.

Worked with Anderson Perry on sewer project and for updated Water Master Plan. Spoke to people about property development zoning in the city.

Worked on the Budget and associated forms.

Held the Budget Committee meeting, was passed with minimal changes.

Published the purchase limit Ordinance in the newspaper.

Mustang Cleanup was held June 8th this year. A group did creek cleanup.

Continuing to look for a street sweeper.

Visited with the Hospital Manager about a landing fee for the Fire Department.

Worked with ODOT on the ADA curb construction.

Held an employee meeting.

Made certain Planning and Council information was published.

Worked with various individuals to finalize budget numbers.

Met with Kyle Robinson on the water system development.

Working with the IT company to get internet and cameras to Thomson Square.

Met with the Corps of Engineers with the Hager Park area review.

Met with Recreation District for their Budget meeting.

Held a Planning Commission meeting.

The Dog Park property sold to someone else. Kraig asked the Corps of Engineers if they would allow a Dog Park on their property. They were not opposed to the idea and asked Kraig to submit a request.

5. PUBLIC HEARINGS

A. Ordinance 588-22, An Ordinance Amending Portions of Heppner City Code Section 1-13-5 and 1-13-8 Regarding Public Contracting Regulations and Declaring and Emergency.

Open Public Hearing at 7:56

This is the Ordinance that was previously discussed. This would raise the purchase limit from \$5,000 to \$10,00 without requiring prior Council approval. This is mostly due to rising costs. The fee for cleaning the reservoirs has risen to above \$5,000 is an example of this.

Close Public Hearing at 7:59

Council Comments and Discussion

Motion to approve Ordinance 588-22, An Ordinance Amending Portions of Heppner City Code Section 1-13-5 and 1-13-5 Regarding Public Contracting Regulations and Declaring an Emergency by JoAnna Lamb. Seconded by Dale Bates. Motion Carried

B. Discuss the City of Heppner 2022-2023 Budget

Open Public Hearing at 7:59

No public comment.

Close Public Hearing at 7:59

Council Comments and Discussion- None

- 1. Resolution 1034-22, A Resolution Adopting the City of Heppner Budget for Fiscal Year Commencing July 1, 2022, Making Appropriations, and Imposing and Categorizing Taxes.

Motion to approve Resolution 1034-22, A Resolution Adopting the City of Heppner Budget for The Fiscal Year Commencing July 1, 2022, Making Appropriations, and Imposing and Categorizing Taxes by David Gunderson. Seconded by JoAnna Lamb. Motion Carried

C. Supplemental Budget of the 2021-2022 Budget.

Open Public Hearing at 8:00

No public comment.

Close Public Hearing at 8:00

Council Comments and Discussion – None

- 1. Resolution 1040-22, A Resolution Approving the Adoption of a Supplemental Budget of the 2021-2022 Budget.

Motion to approve Resolution, A Resolution Approving the Adoption of a Supplemental Budget of the 2021-2022 Budget by Adam Doherty. Seconded by Dale Bates. Motion Carried

6. BUSINESS

A. Old Business

1. Sewer Project Update

Still trying to meet with the landowners. Anderson & Perry were here last week looking at the water system. They did answer a few questions. The Income Study Survey will be done by the end of the month.

2. Water System Update

We weren't approved for the planning grant. Anderson and Perry is looking at everything. They were here last week and Chad gave them a tour so they can get a feel for the water system. Kraig and Chad will start working on an RFP for the telemetry system.

3. Street Project Update

They will be here by July 1st to start digging for the Sewer lines on Jones Street. They will go through the punch list of what wasn't completed last year.

4. Resolution 1033-22, A Resolution Billing the Costs Associated with the Services Required to Assist in the Use of Landing at the Helipad when Requested from the Morrow County Health District.

Motion to approve Resolution 1033-22, A Resolution Billing the Costs Associated with the Services Required to Assist in the Use of Landing at the Helipad when Requested From the Morrow County Health District by JoAnna Lamb. Seconded by David Gunderson. Motion Carried

B. New Business

1. Resolution 1035-22, A Resolution Declaring the City's Election to Receive State Revenues During Fiscal Year 2022-2023.

Motion to approve Resolution 1035-22, A Resolution Declaring the City's Election to Receive State Revenues During Fiscal Year 2022-2023 by Adam Doherty. Seconded by Dale Bates. Motion Carried

2. Resolution 1036-22, A Resolution Authorizing the Morrow County Treasurer to invest the City of Heppner Funds Pursuant to ORS 294.035, 294.125 and Other General Authorizations.

Motion to approve Resolution 1036-22, A Resolution Authorizing the Morrow County Treasurer to invest the City of Heppner Funds Pursuant to ORS 294.035, 294.125 and Other General Authorizations by Adam Doherty. Seconded by Dale Bates. Motion Carried

3. Resolution 1037-22, A Resolution Adopting the City of Heppner Bonded Debt Resources and Requirements for the Fiscal Year commencing July 1, 2022.

Motion to approve Resolution 1037-22, A Resolution Adopting the City of Heppner bonded Debt Resources and Requirements for the Fiscal Year Commencing July 1, 2022 by David Gunderson. Seconded by JoAnna Lamb.

4. Resolution 1038-22, A Resolution Extending Worker's Compensation Coverage to Volunteers of the City of Heppner.

Motion to approve Resolution 1038-22, A Resolution Extending Worker's Compensation Coverage to Volunteers of the City of Heppner by Adam Doherty. Seconded by Dale Bates. Motion Carried

5. Resolution 1039-22, A Resolution Increasing Water and Sewer Base Rates with Yearly CPI Cost Increases.

The council has agreed to raise the rates by the CPI each year to keep up with inflation. This year the 7.5% increase is below the CPI of 8.7%. Sewer rates are still below the \$52.88 recommended rate. We have done a lot of sewer pipe replacement out of pocket but we still need about Five Million for the Sewer Project. We are not eligible for funding since our rates are so low. Hopefully the income survey will change that. It should be completed by the end of the month.

Motion to approve Resolution 1039-22, A Resolution Increasing Water and Sewer Base Rates with Yearly CPI Cost Increases by Dale Bates. Seconded by David Gunderson.

6. Resolution 1041-22, A Resolution Allowing the City Manager to sign Documents Relating to Four (4) Temporary Easements to ODOT for the Purpose of Replacing Pedestrian Ramps to Meet ADA Guidelines.

Motion to approve Resolution 1041-22, A Resolution Allowing the City Manager to sign Documents Relating to Four (4) Temporary Easements to ODOT for the Purpose of Replacing Pedestrian Ramps to Meet ADA Guidelines by JoAnna Lamb. Seconded by Adam Doherty. Motion Carried

7. Resolution 1042-22, A Resolution to Approve the Morrow County Sheriff's Contract for FY 2022-2023.

Motion to approve Resolution 1042-22, A Resolution to Approve the Morrow County Sheriff's Contract for FY 2022-2023 by Dale Bates. Seconded by: David Gunderson. Motion Carried

8. November 8, 2022 General Election Council Positions.

This is information regarding which Council members terms will be expiring at the end of the year. They need to file with Morrow County if they choose to run in the November for re-election.

9. June 6, 2022 Planning Commission Meeting Report

Kraig sent letters to the affected property owners. The letters had the wrong meeting date. The meeting was still held but all decisions were tabled until the next meeting on July 5th. We will hopefully be filling the vacant position at that meeting as well.

7. MINUTES OF COMMISSION MEETINGS - For information only

8. REPORT FROM CITY ATTORNEY – The agreement for the Dog Park property was drafted but it sold to someone else. This is disappointing.

9. REPORT FROM MAYOR, CITY COUNCILORS - Corey would like to get together to meet about the Chase Street concerns.

Eric Cayce asked for a round of applause for all of the efforts of the Neighborhood Center.

10. ADJOURNMENT – Meeting adjourned at 8:25 PM