

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM July 11, 2022**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Jim Kindle
John Bowles
Dale Bates
David Gunderson
Adam Doherty
JoAnna Lamb
Kraig Cutsforth
Steve Rhea
Chad Doherty
Bill Kuhn**

Absent: Corey Sweeney

Members of the Public: Kelly Holland, Dave Sykes

1. GENERAL BUSINESS

A. Call to Order. Jim Kindle called the July 11, 2022 meeting of the City of Heppner City Council to order at 7:00 PM.

B. Pledge of Allegiance. Jim Kindle led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – None

D. Correspondence - None

E. Requests

1. Concerned Citizens of Chase Street

Kelly Holland would like to know the status on the street project. Some of the accesses are not ADA, the slope is all wrong. During the project, they never knew what was going on. Locates were painted on their retaining wall. They kept getting different answers to their questions. They now have two curbs with gravel in between. They do not like dealing with the gravel area that is filled with weeds. They would like it filled with concrete or have it ripped out to make more room for

street parking. All the neighbors are still concerned. Premier is due to come back on July 18th. There is still the punch list items from last year for them to complete. 5% of the payment is held back until the project is completed. It was not in the original plans to put a sidewalk on both sides of Chase Street. Those were the plans that were bid on. If a sidewalk were to be added we would have to find more money for it. It is unsure if the state would pay for the additional change orders. We should at least look at the ADA slope on the City's side of the approach.

F. Presentations – None

2. COMMUNICATIONS FROM THE PUBLIC – None

3. CONSENT AGENDA

A. June 13, 2022 City Council meeting minutes.

Motion to approve the minutes by Dale Bates. Seconded by JoAnna Lamb. Motion Carried

B. Approval of Monthly Bills

Motion to approve the monthly bills by John Bowles. Seconded by David Gunderson. Motion Carried

C. Financial Statement – for information only

4. REPORTS

A. Fire Chief Report

Steve Rhea read the report.

4 Lift Assists
2 CPR Assists
5 Secure Landing Zone
1 Central Station Alarm
1 Motor Vehicle Accident with Extrication
1 Unattended Fire
1 Gas Smell
1 Creek Debris Cleanup
2 Mutual Aid to Lone, Natural Vegetation Fire
1 Flood Call at Sandhollow Road
3 Creek Flood Monitor Calls
1 Vehicle Fire Cancelled Enroute

28 Chief Calls

Conducted Burning of Natural Vegetation. Assisted UCFD #1 with training for OVFA Conference. Updating the Pre-Fire Plans with Commercial Buildings in the City. Working on specifications for purchase of a Type III Engine. They received \$37,000 for 3 thermal imaging cameras. One each for Heppner, Lone and Lexington and 55 pagers.

B. Morrow County Sheriff's Department

John Bowles read the report. There were 327.50 hours for June. Alarm calls, animal complaints, agency assists, suspicious activity, citizen assists and contacts were up a little.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Replaced a broken meter stop at 255 S Main St. Worked on water GIS mapping. Took the fence down at Well 1 and prepped for installation of a new 6" meter.

Sewer Dept. – Cleaned the contact basins three times. Did 18 Septic Dumps. Ordered and received new trickling filter lift pump. Installed the new pump and spent several hours trouble shooting why the new pump didn't work. Finally got it running. Lexington Pump replace the right side contact basin pump and sent it in for repairs. Lexington Pump repaired the effluent pump at the Golf Course. Replaced dead grass at the Sewer Plant. Cleaned the trickling filter lift pump.

Streets Dept. – Took the High School Banners down and put up the remaining hanging flower baskets. Pulled weeds in bubble outs. Sprayed weeds on Main Street and around town. Cleaned the storm drains after a rainstorm. Fixed the water run off area by the AG Museum after a rainstorm.

Parks Dept. – Received a repaired mower from Inland Turf. Fertilized Heritage Plaza Park. Installed a DogiPot station at City Park by the Museum. Put up the Volleyball net at Hager Park. Fixed 2 broken sprinklers at Memorial Park.

Shop Dept. – Changed the oil in the 2018 Ram 1500. Picked up the Vactor Truck from Pape Machinery in Portland. Welded hooks on the Dump Truck for Tarp Tie Downs. Still looking for a Street Sweeper.

D. City Manager Report

Had meetings with Chamber, WCVEDG, ODOT and County Planning. Worked at trying to set up a meeting with the sewer property owner.

Worked with Anderson Perry on the Sewer Project and for the updated Water Master Plan.

Spoke to people about property development zoning in the city.

Worked on the final Budget and associated forms to file.

Worked with ODOT on ADA curb construction.

Made certain planning information published.

Working with IT Company to fix my computer.

Held Planning Commission meeting.

Prepared council packets.

Received an air scrubber for public buildings in a grant donation.

Worked on trying to figure out the \$500,000 grant to Community Development meaning.

Spoke with Premier Construction on when they are coming back to Heppner.

Reviewed the original bid document drawings for Chase Street.

Visited with the Engineer on the Jones Street configuration.

Joyce Kay Hollomon completed the income study survey, it has been submitted.

5. PUBLIC HEARINGS -None

6. BUSINESS

A. Old Business

1. Sewer Project Update – Not much change.
2. Water System Update – Not much change.
3. Street Project Update – Premier should be here July 18th to start work.

B. New Business

1. July 5, 2022 Planning Meeting Report

Rod Wilson was approved to split his lot. Morrow County School District was approved for a 80' x 40' Boys Baseball Building at the High School. Rick and Jackie Paullus were approved to build a 16' x 36' shop. Bill Mahon's request for a shed was not approved. He will submit a different request at a later date.

2. Resolution 1043-22, A Resolution Authorizing Increasing and Making of a New Expense Line in Community Development Fund and Decreasing Certain Other Lines in General Fund to Offset the Change

The \$500,000 we received was to be in an Economic Development fund. This was budgeted in the General Fund. We need to define what Economic Development means and how it can be used.

Motion to approve Resolution 1043-22, A Resolution Authorizing Increasing and Making of a New Expense Line in Community Development Fund and Decreasing Certain Other Lines in General Fund to Offset the Change by John Bowles. Seconded by Adam Doherty. Motion Carried

7. MINUTES OF COMMISSION MEETINGS - For information only

8. REPORT FROM CITY ATTORNEY – No problems or issues to report.

9. REPORT FROM MAYOR, CITY COUNCILORS - John Bowles was approached by a citizen that has an easement that the City uses and said that it needs to be chip sealed. This was researched and the property owner was paid \$5,000 by the City for maintenance. The City will not maintain the easement unless any City work causes damage. This easement is recorded with Morrow County. A copy of the easement has been given to the individual.

10. ADJOURNMENT – Meeting adjourned at 7:37 PM