



City Of Heppner

Gateway to the Blues

111 N. Main Street – P.O. Box 756

Heppner, Oregon 97836-0756

541-676-9618 – manager@cityofheppner.org

APPLICATION FOR VACANT COUNCIL POSITION

Length of appointment: Remaining term of vacated position.

- One vacant position-term expiring December 31, 2024

Expected time commitment: One Council meeting per month; meeting preparation (familiarization with agenda packet); ad hoc and special meetings as scheduled; goal setting every January/February; budget meetings every April and May.

Meeting days/times: City Council:

- 1 st Monday of every month at 7:00 p.m. If the Monday is a holiday, meetings are moved to Tuesday. Work sessions begin at 6:00 or 6:30 as needed.

Qualifications for office:

- Registered Oregon voter.
- City of Heppner resident for 12 months prior to taking office.

City Councilor responsibilities: Ability to become knowledgeable on a wide variety of issues affecting the City. Willingness to consider differing opinions and take a position that will be in the best interests of the City as a whole. Understanding how the City operates through its City Charter and how the Council functions.

Background / Experience: Passion for Heppner’s future! Ability to make a decision and to accept the spirit of the majority of the City Council. Good communication skills and prior community service are helpful, the ability to accept public criticism and a sense of humor.

An open Council position occurs upon an incumbent’s resignation or other circumstance specified under section 13 of the Heppner charter, a councilor appointed to fill a vacancy shall run for election at the next scheduled November general election regardless of the expiration date of the term. The term of office for a member elected to fill a vacant council position shall be the remainder of the term only. (Ord. 500-93, 12-13-1993; amd. 1995 Code) Prior to making a decision to submit this application, you are encouraged to contact a City Councilor or the City Manager about questions you may have.

Name _____ Date: _____

Street Address: _____

Mailing Address: _____

Email Address: _____ Home/Cell Phone: _____

THE CITY OF HEPPNER

111 North Main Street – PO Box 756, Heppner, OR 97836

Phone: (541) 676-9618 – FAX: (541) 676-9650 – E-Mail: heppner@cityofheppner.org – Website: <https://cityofheppner.org>

Present Employment: _____

May We Contact You At Work? No Yes / Work Phone: _____

Position applying for: City Council Position #3 Term Expiring: December 31,2024

By signing this document, I hereby state:

- That I will accept the nomination for office indicated;
- That I will qualify for said office if appointed;
- That all information provided by me on this form, including my occupation, educational and occupational background, and prior governmental experience is true to the best of my knowledge.

Applicant’s signature: _____

Date signed _____

Occupational Background: previous employment – paid or unpaid:

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Educational Background: Schools attended:

School name (no acronyms) Last grade level completed Diploma/degree/certificate Course of study (optional)

Prior

Governmental Experience: elected or appointed

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Please answer the following questions, attaching additional sheets as may be necessary.

1. Experience serving on an elected board: _____

2. Experience volunteering with the City of Heppner: _____

3. Describe your community involvement experience: _____

4. Describe your vision for the future of Heppner: _____

5. Describe your experience with budgeting and public finance: _____

6. Describe the time commitment you are able to make to the Council position: _____

7. Your reason(s) for applying for the council position: _____

Printed Name: _____

Please attach any other relevant information to this application.

Applications must be submitted to the City Recorder, by October 6, 2023 at 12:00 pm.

Mail, email or in person to:

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