

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM OCTOBER 9, 2023**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Corey Sweeney
JoAnna Lamb
Sharon Inskeep
Cody High
Dale Bates
John Doherty
Chad Doherty
Erick Chick**

Absent: Bill Kuhn

Members of the Public: Barb Orwick, Nathen Braun, Ian Murray, Ralph Klock

On Zoom: Adam Doherty, Andrea DiSalvo

1. GENERAL BUSINESS

A. Call to Order. Corey Sweeney called the October 9, 2023 meeting of the City of Heppner City Council to order at 7:00 PM.

B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.

C. Announcements - None

D. Correspondence – None

E. Requests

There are two requests for Animal Permits. These people received letters as they did not have permits for these animals.

1. Tylynn Cimmiyotti, requesting animal permit for 40 chickens at 375 W Church

There were unpermitted goats and a rooster on this property. The goats and rooster have been removed. Tylynn is asking for an increase of up to 40 chickens.

She will be sharing/donating the eggs. She has plans to build an enclosure to make sure the chickens stay in the yard.

Motion to approve up to 40 chickens (no roosters) at 375 W Church by JoAnna Lamb. Seconded by Cody High. Adam Doherty voted opposed. Motion Carried.

2. Jessica Scherrer, requesting animal permit for 1 mini pig at 520 S Main.

Jessica was not aware that a permit was needed to keep a pig in City limits. This is a mini Kune pig they keep as a pet.

Motion to approve a mini pig at 520 S Main by Dale Bates. Seconded by JoAnna Lamb. Motion Carried

F. Presentations

Barb Orwick gave the September report for the Neighborhood Center. In September they gave out 60 food boxes which fed 183 people. The food drive is on November 2nd. Heppner High School kids will pick up your donations if you leave your porch light on. After Thanksgiving they will have a giving tree at the Grocery Store. The kids shopping day will be held at the Senior Center on December 10th.

2. COMMUNICATIONS FROM THE PUBLIC - None

3. CONSENT AGENDA

- A. September 11, 2023 City Council meeting minutes.

Motion to approve the minutes with changes by Sharon Inskeep. Seconded by Dale Bates. Motion Carried

- B. Approval of Monthly Bills

Motion to approve the monthly bills by JoAnna Lamb. Seconded by Sharon Inskeep. Motion Carried

- C. Financial Statement – For information only

A payment on the Sheriff's Contract has just been made. Cody High asked what the \$19,519.50 in miscellaneous expenditures in the Fire Department was for. John will get the information for Cody on Tuesday.

4. REPORTS

A. Fire Chief Report

5 Lift assists

1 Secure landing zone

1 Natural Vegetation Fire Mutual Aid to Umatilla County

1 Motor Vehicle Accidents with injuries, Life Flighted

1 Natural Vegetation fire Mutual Aid to lone RFPD

2 Motor vehicle accident non injury

1 Smoke check RFPD Hardman

1 Natural vegetation fire RFPD at Balm Fork

1 Vehicle and field fire mutual aid lone

1 Natural vegetation fire at Thompson

166 calls to date

Awaiting Ready to build with Options of a Type 3 Engine for RFPD.

Conducting burns around the city.

Held the 911 Stair Climb Event at the Fairgrounds with lone and Lexington Fire Departments.

Conducted a recruiting program at the High School for 16+ year old students interested in Fire Science and/or EMS careers.

Conducted a tour with OSFM Officials of the Wildfire Mitigation Project completed at Blakes Ranch.

B. Morrow County Sheriff's Department

Nathen Braun gave the Sheriff's report. There were 351.75 hours for September.

Starting in October, Deputy Thomas will be day shift and Deputy Brill will be weekend night shift.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Installed new 2" water line on Chase St for future home building.

Oregon Backflow was here to test all the community's backflow devices. Painted fire hydrants on Main St. Started painting reservoir 1 chlorine room building. Replaced a water service line on Church St. Met with assisted living facility on a water issue.

Sewer Dept. – Cleaned the contact basins twice. Did 13 septic dumps. Replaced the packing on the sludge sewer pump. Started training Kosta on the sewer plant.

Streets Dept. – Repaired a major irrigation break and plug on Main Street. Filled in street cut with cold mix on Chase Street. Made a to do list of things not finished or not completed on the ODOT sidewalk project. Received bridge limit signs for the bridge on Alfalfa St. Reviewed crack seal bids.

Parks Dept. – Put up the Hunters water and garbage signs. Fixed a broken sprinkler at City Park. Met with Morrow County on vandalism at City Park. Installed a new door lock on the Hager Park restroom.

Other. – Ken Bailey fixed the PTO on the Vactor truck. Replaced lights in the big shop. Met with CIS appraiser on a few city buildings. Silver Creek installed a new metal door a the food court restroom. Took 2018 Ram to Hops Auto Body for repairs from hitting a deer.

The street sweeper should arrive by the end of the month.

D. City Manager Report

John Doherty read the City Manager's report.

The service contract for the flashing light crosswalk will need to be signed. It is part of the work that was done here. The contract limits the city for up to \$3,000 of maintenance per year. If there was damage it would fall into the City's insurance deductible.

Mailed out three notices regarding unpermitted animals. Two were addressed earlier under "Requests". One did not respond. Michelle Alldritt Holtz has a permit for one horse only. There are two horses, one goat, and chickens including a rooster. A regular letter, certified letter and hand delivered letter were sent to 495 Water Street. October 20th is the last day they have to comply. On October 23rd the abatement process can be started.

5. BUSINESS

A. Old Business

1. Sewer Project Update – Anderson Perry were here last Friday. The drafts for the Biosolids Management Plan and Recycled Water Plan are completed. They will be submitted to DEQ after the property owners sign it. The Hauled Waste Control Plan was completed in March 2023 and DEQ has slowed the process for Anderson Perry. DEQ has had a lot of turnover and are trying to get people up to speed. There were also some changes in requirements.
2. Water System Update – The last Water Master Plan was from 2002. A new plan needs to be done every 20 years. Anderson Perry should have a new draft completed in the late second quarter of 2024. With the new plan we want to think 20 years ahead. One thing would be backup generators for the wells. The Cross Hill project will be more in depth. Looking for funding from WCVEDG and Bill Hansel. This project will be for a well and a 150,000 gallon reservoir.

3. Street Project Update – Consor Estimate

There are 28 ramps on Gale and Chase that need to be inspected. They need to be inspected to get reimbursement from ODOT. Everything that is spent on Consor is reimbursable from ODOT. There is up to \$70,000 left that is reimbursable regardless of the outcome of the inspection. Consor informed John Doherty that there is a one in a million chance that the ramps will pass inspection as they were completed two years ago. The ramps should have been inspected immediately after they were completed. Ferguson Engineering should have done the inspection. Consor is the project manager for all of ODOT's projects. Once Consor completes the inspection and turns in the paperwork to the state the remainder of the funds will be released by ODOT.

Motion to approve signing the contract with Consor for \$14,770 by Cody High. Seconded by Sharon Inskeep. Motion Carried.

4. Potential Claims Against ODOT Project

John will meet with representatives from ODOT to go through all of the complaints. Chad attended the ODOT meetings during the project and felt that his voice wasn't heard when he had concerns or requests regarding the project. Wednesday they will iron out what they can and can't do. John was informed that Heppner had much less communication in the project than other cities did. Other cities were much more involved in the designing phase. Kraig Cutsforth signed the ODOT contract.

5. Crack Sealing Bid Review

John Doherty sent out new bid requests for the crack sealing project. Two bids came in. Friends & Neighbors: \$22,359.00 and CR Contracting: \$34,961.06. Friends and Neighbors was the only one that came and looked at the project. Friends & Neighbors is more local.

Motion to approve the bid from Friends & Neighbors by Cody High. Seconded by Dale Bates. Motion Carried.

B. New Business

1. Planning Commission Report

There was a meeting on October 2nd. All Commissioners were present, no one from the public attended. The applicants Jimmy & Heidi Wimer were absent. The request was denied because there wasn't enough information and the

applicants were not available to answer questions. The application can be revised and reviewed at the November Planning Commission meeting.

2. Council Vacancy Applications

The Council reviewed the 4 applications that were received. Two of the applicants were present. The other two applicants were excluded at this time. Position 1 will be open in January and the applicants were encouraged to reapply at that time. The position will be readvertised. Both applicants that were present were very good candidates. Corey Sweeney collected the votes from the Council members. The vote was 3 to 2 for Ian Murray.

Motion to approve appointing Ian Murray to Council position #2 by Adam Doherty. Seconded by Dale Bates. Motion Carried.

3. Code Enforcement

This was covered earlier in the Managers Report. John Doherty asked direction on what the council would like to do regarding the animals owned by Michelle Alldritt-Holtz. She did not respond to the letters that were sent. The conditions are not good as the lot is too small for one horse let alone all the other animals that are there. There were complaints about the rooster and the well being of the animals.

The Council agreed to revoke the animal permit for the one horse. The rooster will need to be removed immediately. The other animals need to be removed within two weeks.

4. Lone Pine Advisory Services – Fidelity Investments

Council approval is needed to remove Tom Wolff as a signer on the account and add John Doherty.

Motion to approve removing Tom Wolff and adding John Doherty as a signer by Cody High. Seconded by JoAnna Lamb. Motion Carried.

6. MINUTES OF COMMISSION MEETINGS – For information only.

7. REPORT FROM CITY ATTORNEY – No report.

8. REPORT FROM MAYOR, CITY COUNCILORS - No reports.

9. ADJOURNMENT – Meeting adjourned at 8:38 PM