

**CITY OF HEPPNER
PLANNING COMMISSION
HEPPNER CITY HALL, 111 NORTH MAIN STREET, HEPPNER, OREGON
7:00 PM, DECEMBER 6, 2021**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

Kraig Cutsforth, City Manager
Dave Fowler
Tripp Finch
Dieter Waite
Don Stroeber

Absent: Patti Allstott, Nancy Gochnauer, Jeff Bailey

Members of the Public: Don and Jacqueline Alleman

1. General Business

- A. Call to Order. The December 6, 2021 meeting of the City of Heppner Planning Commission was called to order at 7:00 PM by Chairman Dave Fowler.
- B. Dave Fowler led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – There will be a meeting on January 3, 2022.
- D. Approval of the Minutes of November 1, 2021 Planning Commission Meeting.

Action: Motion by to approve the November 1, 2021 minutes by Dieter Waite.
Seconded by Tripp Finch. Motion Carried.

2. Public Hearings

- A. Minor Partition: Don and Jacqueline Alleman, Map 2S 26E 35 AB, Tax Lot #1300 and #1100, 990 E Fairview Way, Heppner, OR.

- 1. Public Hearing opened at 7:04

Kraig Cutsforth read the staff report. If the Minor Partition is allowed they intend to construct a 4-plex dwelling. When divided, the lots will exceed minimum size and will not require any variances as the same zoning will apply to the new lots. The City has no opposition to this proposal. There have been no formal comments or communications regarding this except a support letter from Morrow County.

- 2. Public Hearing closed at 7:07

3. Planning Commission Discussion and Comments

Everything is in order for this request. This will help provide needed housing for Heppner.

4. Planning Commission Action, Minor Partition: Don and Jacqueline Alleman, Map 2S 26E 35 AB, Tax Lot #1300 and #1100, 990 E Fairview Way, Heppner, OR.

Motion to approve the Minor Partition for Don and Jacqueline Alleman, Map 2S 26E 35 AB, Tax Lot #1300 and #1100, 990 E Fairview Way, Heppner, OR by Don Stroeber. Seconded by Dieter Waite. Motion Carried

3. Old Business

4. New Business – None

5. Information Items – None

6. Planning Commission representative to December 13, 2021, Council meeting.

Kraig Cutsforth will provide a report on actions taken at the December 13, 2021 meeting to the Council.

7. Adjournment. Meeting adjourned at 7:13 PM.