

**MINUTES OF THE SPECIAL CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
6:30 PM DECEMBER 11, 2023**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Corey Sweeney
JoAnna Lamb
Ian Murray
Cody High
Dale Bates
Sharon Inskeep
John Doherty
Chad Doherty**

Absent: None

Members of the Public: Jean Collins

On Zoom: Adam Doherty

1. GENERAL BUSINESS

- A. Call to Order. Corey Sweeney called the December 11, 2023 special meeting of the City of Heppner City Council to order at 6:30 PM.
- B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.

2. BUSINESS

- A. Discuss City of Heppner Investment Policy

The Council reviewed and discussed the City of Heppner Investment Policy. This was discussed in a previous meeting but was not completed. John Doherty made some corrections to the first draft. About 6 months ago one million dollars was invested with Lone Pine Investments. The Council reviewed the policy. This policy cannot be adopted until it is sent to the Oregon Short Term Board for review and approval. The policy can then be adopted by the city. John asked that the council make a motion at the regular meeting to accept Lone Pine Investments as our External Investment Manager. During that meeting the council will also approve a Resolution 1063-23 which lists the authorized signers for the investment of city funds.

B. Discuss Resolution 1064-23, A Resolution Adopting a Public Records Request Policy

The Council discussed proposed Resolution 1064-23, A Resolution Adopting a Public Records Request Policy. Every city has a policy for this. Council minutes are available on the website at no cost. The city staff will work to get the minutes for the other commission meetings on the website. If a records request requires research there will be a charge. A form with the fee schedule has been created.

9. ADJOURNMENT – Meeting adjourned at 6:55 PM