

**MINUTES OF THE CITY OF HEPPNER CITY COUNCIL MEETING
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON
7:00 PM JANUARY 13, 2025**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

ATTENDEES:

**Corey Sweeney
Ralph Klock
Sharon Inskeep
Ian Murray
Joe Armato
Dale Bates (on Zoom)
John Doherty
Chad Doherty
Steve Rhea
Bill Kuhn**

Absent: Nathen Braun, Adam Doherty

Members of the Public: Dane Maben, Janet Greenup, Gus Peterson

On Zoom: Heppner Gazette

1. GENERAL BUSINESS

- A. Call to Order. Corey Sweeney called the January 13, 2025 meeting of the City of Heppner City Council to order at 7:00 PM.
- B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.
- C. Announcements – Under Presentations, Heppner Daycare will be deleted.
- D. Correspondence - None
- E. Requests – Animal Permit: Stefani Workman, 4 hens.

Motion to approve Stefani Workman's request for an animal permit for 4 hens by Ian Murray. Seconded by Ralph Klock. Motion Carried

F. Presentations – Mayor Corey Sweeney swore in councilors Ralph Klock, Ian Murray and Joe Armato. Sharon Inskeep swore in Mayor Corey Sweeney.

2. COMMUNICATIONS FROM THE PUBLIC – Janet Greenup asked about sidewalks and who is responsible for them. John Doherty said that sidewalk maintenance and upkeep is the property owners responsibility. Janet wanted to know if there is City Ordinance against blocking sidewalks. There is an ordinance regarding this and property cleanup and code enforcement were discussed in the 2025 Goal Setting work session.

3. CONSENT AGENDA

A. December 9, 2024, City Council meeting minutes.

Motion to approve the minutes by Ralph Klock. Seconded by Joe Armato. Motion Carried

B. Approval of Monthly Bills

Motion to approve the monthly bills by Ian Murray. Seconded by Sharon Inskeep. Motion Carried

C. Financial Statement – For information only.

4. REPORTS

A. Fire Chief Report – Steve Rhea read the report.

3 Lift assists
1 Controlled burn RFPD
2 MVA non-injury
2 Flood assessment
2 MVA cancelled enroute
1 Mountain rescue with EMS & MCSO
1 Alarm activation at the fairgrounds
1 Propane leak at the museum
1 Garbage truck fire

210 calls for 2024. 28 Chief Calls for the month. Started NFPA Firefighter 1 academy for Tri-County. Received reimbursement from OSFM for the Pilot rock and Battle Mountain conflagrations from OSFM. Attended the Water Master Plan meeting with Anderson Perry. Sent two firefighters and the new Tac-tender to California.

B. Morrow County Sheriff's Department – There were 462 hours for December.

C. Public Works. Chad Doherty read the Public Works report.

Water Dept. – Public Works completed the water meter service to City Park. The crew also replaced the meter and the backflow device. Replaced water meters at 300 N Chase, 435 Elder, and 250 Baltimore Streets. Started the process of updating the water system emergency plan. Did some updates on the GIS and master meter list. Public Works fixed a leaky drainpipe at the Reservoir 2 building.

Sewer Dept. – Cleaned the contact basins twice. Did 7 septic dumps. Replaced the packing on the sludge pump at the Wastewater Treatment Plant.

Streets Dept. – The crew applied deicer on the hills multiple days. Cleaned off storm drains. Removed the dump bed and installed the plow and sander on the RAM 3500. Removed a downed tree from Shobe Creek by the S Main Street Bridge. Bladed and filled in potholes on Linden Way Alley. Used gravel to fill in next to the sidewalk on Jones St. Graveled the hills for one minor snow event.

Parks Dept. – Refinished a picnic table located at the Kids Park. Repaired the belt on the edger. Picked up leaves by the Museum and in City Park.

Park District – Continued to take care of the therapy pool. Cleaned the chlorine and acid injectors at the therapy pool. Changed the acid container at the therapy pool. Insulated the therapy pool water pipes in the pool pump house. Refinished a picnic table in the Fit Park.

Shop/Other Dept. – Hauled spoils to the city dump. Started reviewing Echo Public Works Standards. Greased the Vac truck, backhoe and refilled the auto greaser on the sweeper. Changed the oil in the RAM 1500 #1, Ram 2500 #12, and RAM 150 #10. Fixed a leaky toilet at City Hall.

D. City Manager Report – John Doherty read the City Manager Report.

1. Attended GEODC monthly meeting.
2. Heppner Housing Authority – Attended regular monthly meeting and 5 special meetings. Assisted with records research, insurance research, and filled/filed applications for HHA.
3. Chase St properties – City received payment for properties at closing. Reviewed and approved plat line adjustments for lots involved. Meetings with Kim C and Corey L regarding project moving forward.
4. Legislative Water Caucus – AP completed technical data for survey and I completed/filed survey.
5. MCSO – Deputies worked on various code enforcement items at City's request.
6. SAM.Gov – COH account has been locked since before Kraig's departure. Spent hours online, telephone, and gathering information to re-gain access. City unable

to receive payment from Federal agencies due to lock-out. Required work with local and federal agencies.

7. Code enforcement – Handled several complaints and met with several residents regarding questions/complaints on code.
8. Gale St alley – Met w/Ryan Miller to look at Alley
9. Economic Development Committee – Attended December meeting.
10. Completed Public Information Request for a Court St property.
11. ROW permit – Windwave filed ROW application, reviewed previous work, and consulted w/Chad and processed permit.
12. ODOT – Completed Local Agency Infrastructure Condition Report – related to HB2017 requirements on road and bridge conditions.
13. Zoning – Completed update/revision of Zoning and CU/Variance permits.
14. Heppner Cemetery – Met with Gerry Arnson regarding connection to COH sewer, discussed project w/Chad.
15. NHMP – Reviewed NHMP prepared by Morrow County for recording with DLCD. Created Resolution 1084-25 for COH to adopt.
16. MC Planning – Met w/Tamra Mabbott, Kyle Robinson, and Dawan Hert of DLCD regarding annexation and UGB revisions. Will need future meeting(s) with Kyle and COH before any further developments.
17. LOC Elected Essentials – Attended 2-day, evening training w/Councilor Klock. Covered Public Meetings Law, Public Records, Ethics, Lobbying, How To Achieve a High Functioning Council, and current LOC priorities.
18. Planning – New-build zoning permit completed/filed for Chase St property.
19. FY 23-24 Audit – Extension filed by Barnett & Moro with Oregon SOS. Heather, Chad, and I have provided additional information for auditors.
20. DEQ – Provided Public Comment to Oregon DEQ regarding “Advanced Clean Truck Rule,” on recommendation of Representative Smith.
21. Floodplain – Discussed w/Kim C on requirements for CFPM, as she will not be re-certifying in 2025. Research classes.
22. Flood Survey – USACE has begun local surveying for possible FIRM update.
23. WSMP – Reviewed AP data and figures for water source/distribution improvements. Held Teams meeting w/Dane and Chad prior to Work Session to discuss.
24. Oregon i-Sector – Call w/Eva Henes who is working on housing funding. Will have future Zoom to discuss opportunities in Heppner on developable properties and infrastructure improvements for housing development and access to state funds.
25. Code enforcement – Viewed properties with code violations and viewed progress on previous violations.

5. BUSINESS

A. Old Business

1. Water System Master Plan

Motion to move forward with the 4 selected items discussed during the Work Session by Ian Murray. Seconded by Ralph Klock. Motion Carried

2. Public Meeting Law Training

When at the training John and Ralph found out that the LOC training does not meet the requirements for OGEC's public meeting law training requirement, even though OGEC uses the LOC training material for their classes. The OGEC has a statute that every public official is required to take a public meeting law training by an approved organization. There is online OGEC training and some are in person. John will send the information to the council.

B. New Business

1. Resolution 1083-25, A Resolution Ratifying Appointments to City Committees, Boards, Commissions, and Positions.

Motion to approve Resolution 1083-25, A Resolution Ratifying Appointments to City Committees, Boards, Commissions, and Positions by Ian Murray. Seconded by Sharon Inskeep. Motion Carried

2. Resolution 1084-25, A Resolution Adopting the Revised 2024 Morrow County Multi-Jurisdictional Natural Hazards Mitigation Plan.

It is a state requirement that each City must pass this Resolution. This is the Comprehensive Plan for wildfire and the Willow Creek Dam etc.

Motion to approve Resolution 1084-25, A Resolution Adopting the Revised 2024 Morrow County Multi-Jurisdictional Natural Hazards Mitigation Plan by Joe Armato. Seconded by Sharon Inskeep. Motion Carried

3. Resolution 1085-25, A Resolution Adopting the City of Heppner's Goals for 2025.

Motion to approve Resolution Adopting the City of Heppner's Goals for 2025 by Ralph Klock. Seconded by Ian Murray. Motion Carried

4. Dickenson Chiropractic Lease Renewal

Motion to approve the lease with Dickenson Chiropractic by Ian Murray. Seconded by Ralph Klock. Motion Carried

6. MINUTES OF COMMISSION MEETINGS – For information only.

DRAFT

7. REPORT FROM CITY ATTORNEY – There are no issues, nothing to report.

8. REPORT FROM MAYOR, CITY COUNCILORS – Sharon Inskeep attended the January 8th St. Patrick's Day Celebration meeting. Things are moving forward.

9. ADJOURNMENT – Meeting adjourned at 7:40 PM.