

**MINUTES OF THE CITY OF HEPPNER CITY SPECIAL COUNCIL MEETING  
HEPPNER CITY HALL, 111 N. MAIN STREET, HEPPNER, OREGON  
7:00 PM FEBRUARY 28, 2025**

NOTE: Where stated "Motion Carried" is considered unanimous, unless otherwise stated.

**ATTENDEES:**

**Corey Sweeney**

**Sharon Inskeep**

**Joe Armato**

**Dale Bates (arrived at 1:04)**

**Adam Doherty**

**John Doherty**

**Chad Doherty**

**Steve Rhea**

**Absent: Ralph Klock, Ian Murray**

**Members of the Public: Jerry Wallace**

**On Zoom: Dane Maben, Kevin Simoneau**

**1. GENERAL BUSINESS**

A. Call to Order. Corey Sweeney called the February 28, 2025, special meeting of the City of Heppner City Council to order at 1:00 PM.

B. Pledge of Allegiance. Corey Sweeney led attendees in the Pledge of Allegiance to the Flag.

C. Announcements – Agenda Item A, Water System Master Plan will be switched to Item B and Item B Chip Seal 2025 – sealed bid opening, will be switched to Item A.

**2. BUSINESS**

A. Chip Seal 2025- Sealed Bid opening

The bid deadline was today at noon with a 1:00 PM opening. The notice for intent to award is on Tuesday March 4<sup>th</sup>. The deadline for contractors to submit a written protest is 12 PM on March 7<sup>th</sup>. The contract award will be on March 10 at the regular council meeting. The bid is for a chip seal of city streets that includes 35,000 square yards. The additional amount for center line striping is not included in the bid and is an

additional option. Mayor Corey Sweeney opened the 6 bids in the order that they were received. Corey read the bids followed by Adam Doherty who repeated the bid to confirm the information. John Doherty entered the information into a spreadsheet as the bids were read. The itemized information is attached.

1. High Desert Aggregate & Paving - \$204,500.00
2. CR Contracting, LLC - \$383,750.00
3. Granite Construction - \$181,749.00
4. Sierra Santa Fe Corporation - \$199,977.77
5. Harney Rock & Paving Co – \$196,150.00
6. Doolittle Construction LLC - \$216,650.00

Pending verification of the completeness of the forms, Granite Construction with a bid of \$181,749.00 is the low bid.

Motion to issue a notice of intent to award the bid to Granite Construction for \$193,999.00 to include the center line striping by Adam Doherty. Seconded by Dale Bates. Councilors Armato, Bates, Inskeep, and Doherty voted unanimously to approve. Motion Carried

#### B. Water System Master Plan

Dane Maben asked if anyone had questions about the Water System Master Plan. If the council is comfortable with everything as drafted, he is requesting permission to submit it to Oregon Health Authority Drinking Water Services so they can start their review. He would also like permission for he, Chad and John to pursue scheduling a one-stop meeting. This will let us know what funding sources are available. John said that there are a few minor typos and corrections. The biggest change is that the most recent inspection of the reservoir is not included in the plan. John will send the inspection to Dane and he will make the adjustments. Chad said that he has quite a few corrections, but the overall scope is great. The council decided to approve submitting the plan and Chad will meet with Dane to discuss the minor corrections.

Motion to approve Anderson Perry submitting the Water System Master Plan to Oregon Health Authority, pending slight modifications by Adam Doherty. Seconded by Joe Armato. Councilors Armato, Bates, Inskeep, and Doherty voted unanimously to approve. Motion Carried

Motion to move forward with a one-stop meeting by Adam Doherty. Seconded By Dale Bates. Councilors Armato, Bates, Inskeep, and Doherty voted unanimously to approve. Motion Carried

The one-stop meeting will be through Business Oregon. Dane will produce a power point presentation that summarizes the Master Plan for the meeting. Then the funding agencies will present the options that they offer.

C. 2025 CREZ funds

The CREZ funds have arrived in the amount of \$539,484.00. The council discussed the distribution of the funds, and it will be as follows: \$50,000 to the City Park Project, \$50,000 to Fire Reserve, \$100,000 to Sewer Reserve, \$100,000 to Street Reserve, \$200,000 to Water Reserve, and \$39,484.00 to Fleet Reserve. If any resolutions are needed for these distributions John will have them ready for the March 10, 2025 Council meeting.

Motion to approve the CREZ funds distributions as discussed by Sharon Inskeep. Seconded by Joe Armato. Councilors Armato, Bates, Inskeep, and Doherty voted unanimously to approve. Motion Carried

**3. ADJOURNMENT** – Meeting adjourned at 2:33 PM.